

## **RULES AND REGULATIONS FOR VARIANCE APPROVAL**

As authorized by Section 6.25 of the Second Declaration of the Covenants and Restrictions, the Board of Trustees of Tower Lakes Owners' Association establishes the following Rules and Regulations.

### **PREFACE**

The Board of Trustees of TLOA seeks to clarify and apply the provisions of the Declaration through these Rules and Regulations. The goals of these Rules include, but are not limited to, the best use of each property, protection of property values, quality, design and workmanship, harmonious colors, safety, the well-being of all residents and protection of the environment. Further, the Board seeks to promote values, which will support the well-being of the community into the future.

### **VARIANCE REQUESTS**

When a variance request is sought, the request must go through the following approval process:

- a. A variance request must be put in writing on a standardized Variance Request form provided by the Board.
- b. The request must first be approved by all unit owners residing in the applicant's building by the owner's signature (or proxy).
- c. If approved by all unit owners in the building, the variance request should then be submitted to the Board of Trustees.
- d. The Board of Trustees will vote on the request. A majority vote is required to approve the request.
- e. If the variance request requires construction, the request must be approved by the Architectural Review Committee prior to being submitted to the Board.

**Please note:** The variance request should conform to the commonality of color, landscaping and other aesthetic features of the properties of Tower Lakes.