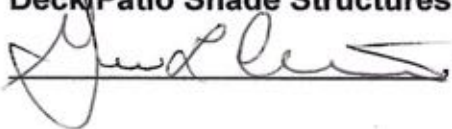


**TOWER LAKES CONDO ASSOCIATION**  
**Board of Trustees**

**Procedural Policy:** 2022-01  
**Subject:** Deck/Patio Shade Structures  
**Date:** July 8, 2022  
**Effective Date:** July 18, 2022  
**Revision Date:** December 9, 2023  
**Reference:** Deck/Patio Shade Structures Policy  
**Authority:** , President, Board of Trustees

**NEW POLICY**

Residents of the Tower Lakes Community wishing to use shade structures on their patio/deck areas must follow the guidelines below:

**1. Retractable awnings: Variance required.**

- Can be no wider than 4 feet on either side of slider doors.
- Must be of a tan, brown, or neutral/muted colors.
- Cassette is to be mounted under the eaves.
- A variance request is required and must be submitted for approval prior to installation.

**2. Temporary structures such as canopies, gazebos, and pergolas on patio/deck areas: Variance required.**

- Must be of a tan, brown, or neutral/muted color.
- Size not to overwhelm to the deck or patio.
- A variance request is required and must be submitted for approval prior to installation.

**3. Umbrellas may be other colors, but without commercial advertisement. No variance required.**

A Variance Request form can be found on the forms tab of [www.towerlakeshoa.com](http://www.towerlakeshoa.com) (or requested from the appropriate Trustee) is required and must be submitted to the Board of Trustees for approval.

**PURCHASE AND INSTALLATION CAN ONLY BEGIN AFTER  
THE BOARD OF TRUSTEES' APPROVAL.**